

PowerSchool: Parent Single Sign-on Instructions

If you need assistance please stop by the tech office and we will gladly assist in this 1 time process.



Kake Schools uses PowerSchool to provide you with information regarding your student's academic progress. PowerSchool is a web-based program, which allows parents and students to access grades, attendance, and other information via the internet.

In order to use this feature, you must first create an account. Once your account is created in these steps:

PowerSchool is also available for mobile iOS and Android devices –

District Code: WGNS (there is also an option to search by Zip Code: 99830)

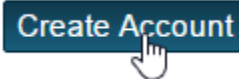
To create an account:

1. Navigate to Kake Schools' Website → kakeschools.com


2. Select the "**PowerSchool**" button



3. Click on the tab named "Create Account" and click



4. Enter your name, email address, and create a unique username and password.



Create Parent Account

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text" value="Unique Username"/>
Password	<input type="password" value="*****"/> <input type="password"/>
Re-enter Password	<input type="password"/>

Password must: *Be at least 6 characters long

5. On the bottom of the page, enter each student's "access id" and "access password".
(These are provided in your parent access letter from Kake Schools)

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	<input type="text" value="-- Choose"/>

2

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	<input type="text" value="-- Choose"/>

After successfully creating an account and linking students to the account, you can return to the sign-in page and log in using the username and password created during the account setup. Congratulations.